



*The*  
**LIBRARY**

*reading room / lounge bar / live music / sweets & treats*



## FUNCTION & EVENT INFORMATION

The Library has the ability to cater for any event. From intimate gatherings to larger corporate events of up to 180 people, The Library has a space to suit you and your guests.

The venue is a combination of three unique spaces that can be reserved individually or together. These three areas, their various capacities and details of each room are explained below.

Here at The Library we realise every customer, client and function is unique and we are more than happy to discuss any special requests you may have to ensure your event is a success.

Looking for a themed function? We've got you covered. Do you enjoy live music? Let us help you book one of our local bands for your special event. Whatever your needs, we are here to make your function unforgettable.

If you would like to discuss a function or event booking with us please email: [bookings@thelibrary.co.nz](mailto:bookings@thelibrary.co.nz)



## GAMES ROOM — PRIVATE ROOM

The Games Room is the most private of all three rooms and is incredibly popular for smaller events. This space can be used for anything from birthday or other celebratory parties, presentations, product launches, product tastings, book clubs and general meetings. The room comes complete with a drop down screen and a projector. There is a sliding door that can be closed to give you and your guests an additional level of privacy. Yes, this is the room with the old claw foot bath tub. We can fill this tub with ice and bottles of wine and beer etc for you to create a real 'wow' factor for your guests on arrival.

SPACE TYPE	 SEATED	 STANDING	 AV EQUIPMENT	 MUSIC
SEMI-PRIVATE	30pax	60pax	Yes	Yes

## GAMES & READING ROOM — BACK & MIDDLE ROOM

The Reading Room is a seated area complete with many booth and a raised area with free moving furniture. This is a wonderful space for smaller groups to enjoy some drinks and nibbles. Add this to the games room for additional capacity for your event and provide an area for your guests to sit down, relax and unwind.

SPACE TYPE	 SEATED	 STANDING	 AV EQUIPMENT	 MUSIC
SEMI-PRIVATE	70pax	105pax	Yes	Yes



## THE WHOLE VENUE — PRIVATE FUNCTION

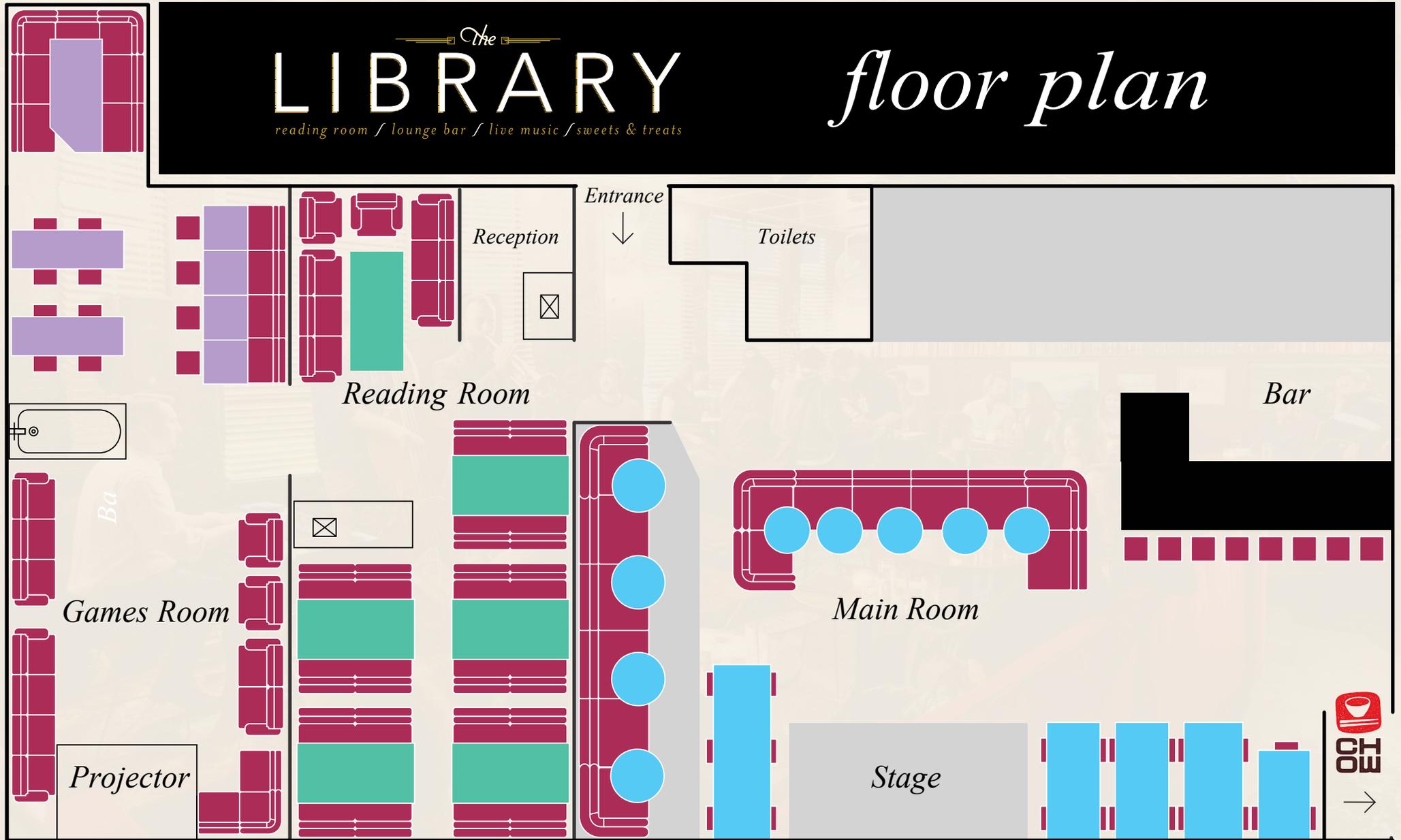
For those of you with grand visions, you have the opportunity to reserve all of The Library Bar's rooms. This choice is ideal for gatherings featuring diverse themes, allowing guests to seamlessly transition between spaces. Whether it's mingling or moments requiring undivided attention for speeches or presentations, you have the freedom to curate the flow of your event. The possibilities are yours to explore, as every room becomes exclusively yours for the occasion. **Please note:** *Minimum spending requirements will be applicable*

SPACE TYPE	 SEATED	 STANDING	 AV EQUIPMENT	 MUSIC
ALL YOURS	145pax	225pax	Yes	Yes

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## floor plan



# LOVEBITE

Want a more intimate experience without hiring the whole of The Library bar?

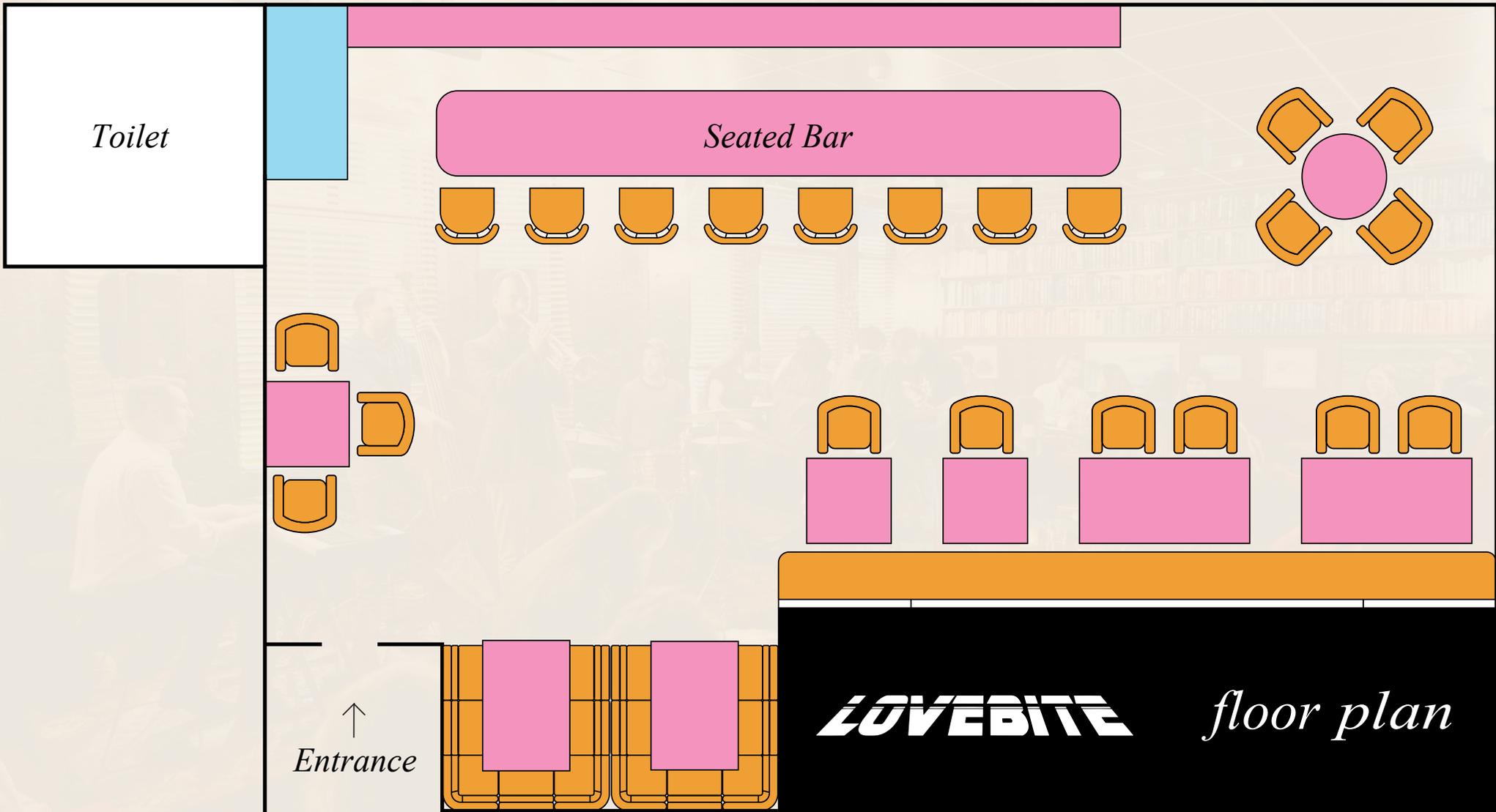
Look no further for your 21st birthday bash – Lovebite is the go-to venue for milestone celebrations. An alternative venue where your guests are given the option to contribute to costs if you are looking to hire for a minimum spend.

Standout features include the opportunity to have your own bar, where handcrafted cocktails are expertly prepared in your own private space, adding a touch of luxury to your celebration.

Reserve the entire venue for smaller groups, allowing for customized experiences and undivided attention from the staff, ensuring perfection for every event, whether it's a cozy gathering with friends or Granny's 80th.

SPACE TYPE	 SEATED	 STANDING	 AV EQUIPMENT	 MUSIC
ALL YOURS	35pax	60pax	No	Yes





*floor plan*



# CHOW

Want Something More Intimate?  
Just looking for dinner with a smaller group? Start your evening with cocktails at The Library bar, then head next door to Chow for dinner. Perfect for groups who still want a celebration without a venue hire.

Chow is a modern Asian eatery known for its bold flavours, vibrant atmosphere, and lightning-fast service. Think fresh dumplings, zingy salads, sizzling mains—and a cocktail list that knows how to party. It's the kind of place where shared plates & shared stories go hand in hand

We've got a private backroom that seats up to 20 guests, plus larger tables that comfortably seat 10—perfect for birthdays, team dinners, or just an excuse to eat great food with great people.

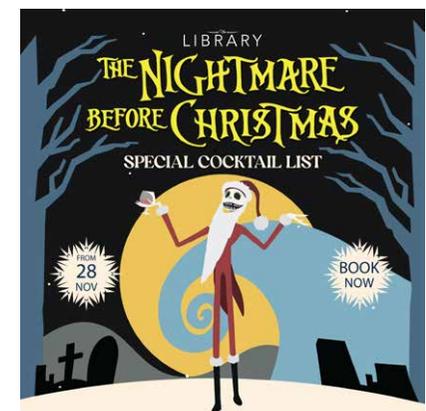
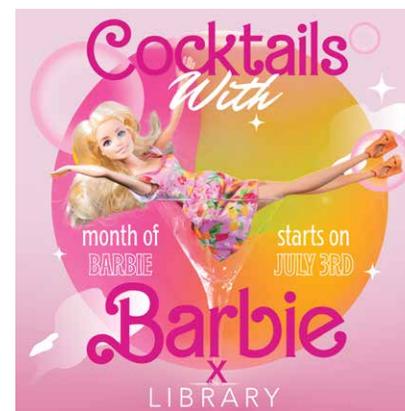
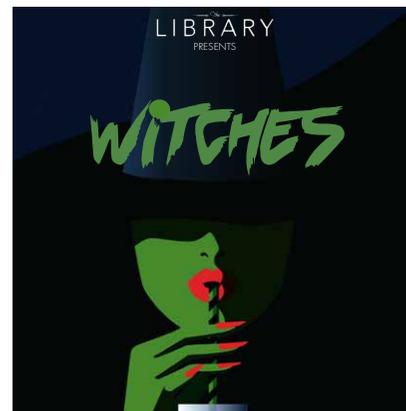
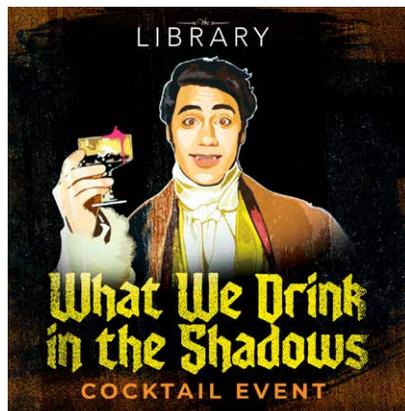
Let your night flow from cocktails to cuisine, all in one seamless spot.

<b>SPACE TYPE</b>	 SEATED	 LARGE TABLES	 AV EQUIPMENT	 MUSIC
<b>PRIVATE ROOM</b>	20pax	10pax	No	No

# COCKTAIL CLASSES

Hiring for a cocktail-making class offers an exceptional experience for any occasion. Whether you're interested in a Classic Cocktail Masterclass, perfect for learning the art of crafting timeless drinks, or a Corporate Cocktail Masterclass, ideal for team-building and client entertainment, The Library Bar provides a sophisticated and intimate setting. For those seeking the ultimate indulgence, we also offer delicious food platters, ensuring a well-rounded and memorable event.

Each class is led by expert mixologists, making it an engaging and educational experience for all participants. Additionally, you can learn to craft unique cocktails inspired by past themed events held at The Library, such as the Barbie Movie, RuPaul's, Stranger Things and Hamilton, adding a creative twist to your cocktail repertoire.



## CLASSIC COCKTAIL MASTERCLASS

— \$65 PER PERSON

Kick off your celebration at The Library Bar with our exclusive Party Starter! Immerse yourself in the art of mixology with guidance from your own dedicated bartender.

### Duration:

1 to 1.5 hours (depending on group size)

### Includes:

- A welcome glass of Sangria for each guest
- 1.5 cocktails per person
- A variety of shots

Perfect for groups looking to start their event with fun and flair.



## COPORATE COCKTAIL MASTERCLASS

— \$75 PER PERSON

Elevate your team-building activities with a unique, boozy twist at The Library Bar.

Blend your business acumen with our mixology expertise in this engaging class. Experience the best of team building with a dash of cocktails.

### Duration:

2 to 3 hours (depending on group size)

### Includes:

- A welcome cocktail for each participant
- Division into two teams for a friendly competition
- Three exciting cocktail-making, creating, and tasting challenges

Perfect for fostering teamwork and innovation in a fun and spirited environment.



## PAYMENT TERMS

### MINIMUM SPEND INVOICE:

An invoice for the minimum spend amount will be issued 7 days before your event date.

This payment must be made by the due date on the invoice to confirm your booking and allow us to prepare adequately for your gathering.

### PAYMENT REQUIREMENT:

The invoice must be paid in full by the specified due date to finalise your booking. If the payment is not received by this time, we may need to cancel your event. We appreciate your understanding and cooperation.

### CANCELLATION POLICY:

We understand that plans can change. Please notify us as soon as possible if you need to cancel your event:

Cancellations made more than 72 hours before the event: A 50% refund of the paid minimum spend will be issued.

Cancellations made within 72 hours of the event: No refund will be provided.

### ADDITIONAL PURCHASES:

Any additional purchases made during the event, exceeding the minimum spend, must be settled on the night.

We're committed to ensuring you have everything you need to enjoy your time with us!

These policies help us manage our bookings effectively and address challenges we've encountered in the past. Thank you for your understanding!

